Dear all,

We're looking forward to having you participate in this year's Mathematical Problems in Industry (MPI) Workshop at the University of Vermont from Tuesday, June 25 to Saturday, June 29. Please review the following information carefully to ensure you have everything you need to enjoy the Workshop to the fullest!

Schedule and map of the Workshop venue: The Workshop will officially start **Tuesday, June 25 at 8:30am** with a light breakfast in front of room E210 in the STEM Discovery/Innovation Hall, which will also be the main meeting room for the workshop. See map 1. The complete schedule for the Workshop will be posted here in the coming days. We expect to conclude the Workshop around noon on Saturday.

Meals: Breakfast and coffee will be provided daily, and lunch will be provided Tuesday-Friday. We will also be hosting a welcome banquet on Wednesday night. You are responsible for all other meals. Those of you receiving travel funds may include these meals among your reimbursable expenses.

Accommodations:

Participants staying in the Champlain College dorms: The address of the dorms is Juniper Hall, 197 S Willard St, Burlington, VT. A room has been reserved for you for 6/24 – 6/29; linens will be provided. You can check in at any time after 11 am on Monday, June 24; please bring a photo ID with you. You will have your own room with a shared bathroom. Juniper Hall is air conditioned and accessible and offers a large common area with a full kitchen as well as coin-operated laundry units. Individual room accommodations include an extra-long twin bed, a desk, and a dresser. You will be supplied with sheets/blanket, pillow/case, and a set of towels. Juniper Hall is about 0.6 mile from the Discovery/Innovation Hall; in the above map 1 it is south-west of it, just west of the intersection of S. Willard St. and Jackson Ct. On Champlain's campus map here it is labeled "H".

If you have any questions, you are welcome to contact the Conference & Event Center at eventcenter@champlain.edu or at (802) 651-5957.

>	**Check-in instructions from 11 am – 7 pm (for non-Campers)**: Go to the Event Center office in the Champlain's Center for Communication & Creative Media (CCM) at 375 Maple St in Burlington, Suite 242 (on the 2nd floor). You will be given a key to Juniper Hall and your room and a welcome package. How to find the CCM/Suite 242: The CCM building is "13" on the campus map here. If you enter through the doors under the CCM building's glass sky tower, the office is right at the top of the glass staircase. Alternatively, if you enter via the courtyard on the other (inner) side of the building, it is one floor down - with the building being built into a hill, there are both first and third floor entrances. There will be directional signage.

>	**Campers arriving by bus**: You will be met at a bus stop near Juniper Hall and escorted to it.

>	**Check-in instructions after 7 pm**: Call Campus Public Safety at 802-865-6465, identify yourself as a participant of the Mathematical Problems in Industry Workshop and wait for a CPS officer near the entrance to the Juniper Hall.

>	**Check-out**: To check out, simply drop your key in the drop box provided in the lobby of your residence hall. There is a $20 lost key fee, so please be sure to drop it into the box.

>	**Parking at Champlain College:** If you will be parking a vehicle on Champlain's campus, please print your parking permit and place it in the dashboard of your car. This will enable you to park in any

designated lots or on the street, highlighted in yellow on the permit's included map. Parking is enforced, so please do not park in residential-only or other restricted parking spaces. Printed copies of the parking permit will also be available at check-in. **Please let the local organizer (tlakoba@uvm.edu) know by June 18** if you plan to park your car so that he could inform Champlain of the number of vehicles they should expect.

Participants staying at the hotel: UVM has made a reservation under your name from **June 24-29** at Best Western/Windjammer Hotel (1076 Williston Rd, South Burlington, VT, (802) 863-1125) and at DoubleTree Hotel (870 Williston Road South Burlington, VT, 802-865-6600). Parking is free at both hotels. UVM/SIAM will be covering the cost of your hotel room, but the hotel may ask you to provide a credit card upon check-in to cover incidentals.

Transportation from hotel to Discovery/Innovation Hall

a) From **Best Western/Windjammer**: The hotel provides a shuttle that stops at the UVM Medical Center Main entrance, just west of the sharp corner of Beaumont Ave (see map 2). You will need to arrange for the shuttle at the hotel's front desk a few hours in advance; it is recommended that you coordinate this with other participants staying at this hotel. Driving from BW/W to the UVM MC takes about 5-10 minutes (accounting for traffic) and walking from the shuttle stop to the D/I Hall takes another 5.

b) From **DoubleTree**: Walk on Catamount Dr, which becomes Carrigan Dr after crossing East Ave (see map 3). This walk takes about 15 minutes.

Public transportation, including that to Burlington Airport: The bus schedule for the vicinity of Burlington is here (click on Chittenden County when you open this link). The fare information is here. The itinerary and schedule of the bus that goes to the airport is here.

Reimbursements: Participants who have received a travel award have already been notified. SIAM utilizes an online portal for reimbursements; you will need copies of your itemized receipts and an expense report in order to be reimbursed. Instructions on how to use the portal will be emailed out just before the conclusion of the Workshop, and you will have 30 days after the Workshop ends to submit. Dinner reimbursement is capped at $31/day. Alcohol is not eligible for reimbursement. If you have other pressing questions about reimbursements, please email programs@siam.org.

Conduct: SIAM is committed to providing a climate that encourages the open expression and exchange of ideas, that is free from all forms of discrimination, harassment, and retaliation, and that is welcoming and comfortable to all members and to those who participate in its activities. All participants in the MPI Workshop are expected to conform with SIAM's Code of Conduct and to acknowledge SIAM's Statement on Equity, Diversity, and Inclusion.

If you have any questions or concerns not addressed in this email, please contact tlakoba@uvm.edu and programs@siam.org. We're looking forward to a wonderful Workshop!

Thank you,

Mellisa Pascale, on behalf of the MPI Organizing Committee