

**SIAM APDE SIAG business meeting, Dec. 8, 2015, 7:15-8 pm**  
**Doubletree, Scottsdale, AZ**

**Minutes:**

- Helena presented the business agenda via slides prepared by the SIAM office.
- Items with additional discussion:
  - Date for 2017 meeting:
    - Early November was suggested
    - But it was also mentioned that it would have to be early November to avoid butting up against or overlap with the APS annual meeting on fluid dynamics, which is always held Sun-Tues. before thanksgiving.
    - Dates including weekends were proposed (Fri-Mon?)
    - Later in December was also proposed (so to be after finals)
    - November 10, 2017 is Veterans Day - would it be more expensive to hold the conference on a 3 day weekend?
    - With that in mind, would it be more expensive to hold the conference over the weekend?
  - Location for the 2017 meeting:
    - Some preference for a city was expressed, cities mentioned included Philadelphia, Baltimore, Atlanta, San Diego, Miami
    - Some people prefer the resort to keep the costs low
    - It was suggested that perhaps we should find a place we like to have the conference and keep it in one place
    - There was discussion about the need to balance cost with weather considerations depending on when we hold the conference
  - It was mentioned that we would put out a survey to solicit preferences
- Future plans:
  - Junior prize: dissertation prize , 2 year window, provide certificate and 25 minute plenary talk
  - award committee chaired by vice-chair of APDE SIAG
    - People thought this was a good idea
    - There was concern that it would be hard to separate a students work from their thesis advisor
    - It was mentioned that since it is not possible to separate the work it would also be an award for the advisor, give the advisor a certificate also
    - Advisor involvement would be necessary for getting nominations
    - Advisor would be required to submit a statement with the dissertation
    - It was suggested that the speaker would also be provided funds to attend the meeting, but the response was that this comes with the plenary lecture invitation.
  - Action Item: Make a proposal to SIAM, Linda sent details about process
- There was a proposal that it should be enforced that mini-symposia contain only 2 sessions, to allow for attendees to see other talks as well as to keep the standards for speaker high. There was much agreement with this sentiment.
- It was requested that topics get spread out, but it was also acknowledged that constraints make this difficult, but that limiting the number of sessions to two will help with that.
- There was a discussion about the mini-tutorial, this year it was not well attended (around 10 people for mean field games)
- It was suggested that in the future we limit it to only 1 mini-tutorial and try to get a distinguished lecturer. It was also discussed that choosing the time of day is crucial- 5-7 pm was bad because everyone was tired/hungry? Perhaps hold in evening and provide dinner? There was discussion about charging a nominal extra fee for the mini-tutorial to ensure a commitment from attendees. Would this money be used to provide food?

**Meeting adjourned, 8 pm**